

5 Basic Reports for ARMS Users

| ARMS Report Name | ARMS Report Description/Purpose | CAA |
|--|---|--|
| ZGA370 series (static) (Reimbursement) | Will show monthly reimbursements by service. The state uses this report to pay providers. These reports are generated on the 11 th of each month. If you enter expenses after the generation date, the expenses will not show up on this report until the next reporting month. These reports are not real-time, and once generated the report will never change. | Uses the reports to update the Units Earned Chart (UEC) that is sent out monthly to our staff and to providers. The UEC provides an overview of all services and their expenses monthly. It is also a way for us to monitor the expenditures across our region. |
| ZGA544 (real-time) (NON-UNIT Verification) | Will show non-unit services. Use this report to verify non-unit services entries. This report captures real-time data. Should not be used to compare what is on the 370 report or the UEC. | Uses this report for verification purposes and during the monitoring process. |
| ZGA543 (real-time) (Consumer Contribution Verification Report) | Will show consumer contributions by month and service code | Uses this report for verification purposes and during the monitoring process |
| ZGA542 (real-time) (Unit of Services Verification) | Will show monthly units for clients by SRW. This report displays the word CONFIDENTIAL . The state's expectation is that we keep all confidential information in a secure place not easily accessible by unauthorized persons. | Uses this report to verify units during the monitoring process |
| ZGA100 (static) (Client Master List) | Will show your client information such as DOB, Registration, Assessment dates and more. This report displays the word CONFIDENTIAL . The state's expectation is that we keep all confidential information in a secure place not easily accessible by unauthorized persons. | Can use when providing TA or need quick access to information |

Note: Additional information around ARMS reports will be shared during a scheduled CAAA ARMS training in October or November. Stay tune for the actual date.